



## Account Application Form

How did you hear about Swift? \_\_\_\_\_ A/c no \_\_\_\_\_

Company Name \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_

Contact \_\_\_\_\_ Email address \_\_\_\_\_

Registered Office \_\_\_\_\_

Company Registration Number \_\_\_\_\_ No. of years trading \_\_\_\_\_

**INVOICING DETAILS**

Invoice Address \_\_\_\_\_

Contact Name \_\_\_\_\_

Purchase Ledger Supervisor \_\_\_\_\_ Contact Tel Number \_\_\_\_\_

\_\_\_\_\_ Email address \_\_\_\_\_

Accountants Name \_\_\_\_\_ Contact Tel Number \_\_\_\_\_

**SPECIAL REQUIREMENTS FOR INVOICING**

If partnership/sole trader please supply names & Home Addresses

\_\_\_\_\_

Bankers Name \_\_\_\_\_

Address \_\_\_\_\_

Account No and Sort Code \_\_\_\_\_

Trade Reference (incl. Full Address & Tel. No)

1 \_\_\_\_\_

2 \_\_\_\_\_

Credit Required PCM \_\_\_\_\_

Nature Of Business \_\_\_\_\_

Number of Other Branches \_\_\_\_\_

We confirm that should credit be granted, we will comply with your credit terms of 30 days nett from date of invoice. Failure to comply with these terms of payment will result in credit facility being withdrawn. Goods are accepted for carriage under Swift's standard terms and conditions.

Authorised signatory \_\_\_\_\_

For and on behalf of \_\_\_\_\_ Date \_\_\_\_\_

Full Name \_\_\_\_\_ Position Held \_\_\_\_\_

Office use only							
Sales Executive	Details Checked		Reference sent		Account set up		Data Base Updated
	Name	Date	Name	Date	Name	Date	Name / Date
	APC		Netdespatch		DA		Sage
	Tariff	Date	Tariff	Date	Tariff	Date	Name / Date